

**Annual supervisor meeting report: To be completed by the supervisor**

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**Name of student**

**Name of supervisor**

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**Student performance**

**Please rank student performance in each of the areas below:**

	Excellent	Good	Satisfactory	Unsatisfactory
Industriousness				
Research progress				
Research skills (originality/Judgement)				
Academic work				
Ability to write				
Ability in oral expression				
Motivation				

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**Is the candidate making satisfactory progress?**

Yes      No

**If no please state the reasons why;**

**Do you expect the candidate to submit their thesis on time?**

Yes      No

**If no please state the reasons why;**

**Summary of matters discussed**

**Agreed actions**

**Signed:**

**Date**